

**KENTUCKY BOARD OF LICENSURE FOR MASSAGE THERAPY
BOARD MEETING MINUTES**

March 18, 2008

A meeting of the Kentucky Board of Licensure for Massage Therapy was held at the Division of Occupations and Professions, Frankfort, KY on March 18, 2008.

MEMBERS PRESENT

Carmen Fowler - Board Chair
Lisa Bozarth – Vice Chair
Sharon Wood - Secretary
Theresa Crisler
Denise Logsdon

OCCUPATIONS AND PROFESSIONS STAFF

Jeff Boler, Board Administrator
Gerry Hoppmann, Division Director
Wendy Satterly, Administrative Supervisor
Susan Ellis, Financial Section

MEMBERS ABSENT

Tymanda Slone

OTHERS

Cheryl Lalonde, Office of the Attorney General
Ryan Halloran, Office of the Attorney General
Marilyn Gossett, Sun Touch Massage School
Debbie Joplin, AMTA
Jerry Clemons, Board Investigator

Call to Order

Carmen Fowler, Board Chair, called the meeting to order at 10:15 AM.

Approval of Minutes

Minutes of the February 19, 2008 meeting were presented for the Board's review. Ms. Wood made a motion to approve the minutes as presented. The motion, seconded by Ms. Crisler, carried unanimously.

Lisa Bozarth made a motion to go into executive session to discuss appointment of attorney. The motion, seconded by Ms. Logsdon carried unanimously. All individuals other than board members, division staff, and attorney general staff left the board room.

Ms. Crisler made a motion to exit executive session. The motion, seconded by Ms. Bozarth, carried unanimously.

Ms. Bozarth made a motion that the Board continue to retain the services of the Attorney General's office for all legal matters. The motion, seconded by Ms. Logsdon, carried unanimously.

Financial Statement

The Board reviewed the financial statement for the month ending February 29, 2008, which indicated a cash balance of \$264,369.48. Ms. Wood made a motion to approve the financial statement as presented. The motion, seconded by Ms. Bozarth, carried unanimously.

Director's Report

Mr. Hoppmann discussed a letter that was received from Ms. Virginia Woodward, Executive Director of Board and Commissions, concerning the appointment / reappointment of board members under Governor Beshear's administration. No action was taken nor required.

Licensure Status Report

The Board reviewed the licensure status report for the month of January which indicated 1784 active licenses, with 25 inactive licenses. It was also reported that there were 14 individuals whose licenses were terminated in the month of February for non-renewal.

Complaint Review Committee

- (06-04) Pending
- (07-02) Pending.
- (07-03) Pending response from Louisville Department of Codes & Regulations
- (07-06) Committee recommendation is to dismiss w/o prejudice
- (07-07) Investigation pending
- (07-09) Pending action in Warren County District Court
- (07-11) Committee recommendation is to dismiss w/o prejudice
- (07-13) Committee recommendation is to dismiss w/o prejudice
- (08-01) Committee recommendation is to send a cease and desist letter
- (08-02) Committee recommendation is to dismiss w/o prejudice
- (08-03) Committee recommendation is to send a cease and desist letter
- (08-05) Committee recommendation is to dismiss w/o prejudice
- (08-06) Committee recommendation is to initiate an investigation
- (08-07) Investigation Pending
- (08-08) Investigation Pending
- (08-09) Investigation Pending
- (08-10) Committee recommendation is to initiate an investigation
- (08-11) Investigation Pending

(08-12) Committee recommendation is to initiate an investigation

(08-13) Committee recommendation is to initiate an investigation

(08-14) Committee recommendation is to initiate an investigation

(08-15) Committee recommendation is to initiate an investigation

Ms. Crisler made a motion to approve the complaint committee report as presented. The motion, seconded by Ms. Wood, carried unanimously.

Education Committee Report – Letters of Good Standing

The Education Committee recommended the approval of the Natural Healing Institute of Western Kentucky for a letter of good standing. Ms. Bozarth recused herself on the matter.

The Education Committee recommended the deferment of an application for a letter of good standing by I-N Touch School of Massage Therapy for additional information.

The Education Committee recommended the deferment of an application for a letter of good standing by Gateway Community and Technical College, Edgewood Campus, for additional information.

The Education Committee recommended the deferment of an application for a letter of good standing by Spencerian College, Louisville for additional information.

Ms. Wood made a motion to approve the committee report and recommendations as presented. The motion, seconded by Ms. Crisler, carried.

Education Committee Report – Continuing Education

The Education Committee recommended the approval of “*Musculoskeletal Anatomy & Biomechanics*” for twelve (12) hours.

The Education Committee recommended the approval of “*Myofascial Techniques to Enliven Your Practice*” for fourteen (14) hours.

The Education Committee recommended the approval of “*Unlocking Computer Shoulder*” for seven (7) hours.

The Education Committee recommended the approval of “*Reflexology and Zone Therapy*” for six (6) and eight (8) hours.

Ms. Crisler made a motion to approve the continuing education courses as presented. The motion, seconded by Ms. Bozarth, carried unanimously.

Application Committee Report

The Application Committee recommended the approval of 21 applications for licensure.

LT Application File: Committee recommendation is to defer the application for missing documentation.

HL Application File: Committee recommendation is to defer the application for being short one-hundred (100) hours of required education, and passage of a national exam.

KC Application File: Committee recommendation is to defer the application for being short one (1) hour of pathology.

VM Application File: Committee recommendation is to defer the application for being short three-hundred and fifty (350) hours of required education, and passage of a national exam.

Ms. Crisler made a motion to approve the application committee report as presented. The motion, seconded by Denise Logsdon, carried.

Old Business

The board discussed the recent FARB (Federation of Regulatory Boards) conference. Attending members reported that the information was very informative, and emphasized the education and training of board members, as well as following up on disciplinary actions. Also discussed was creating limitations on testing allowances.

The Board Administrator reported that scores are still being sent to the board from NCBTMB via hard copy. He reminded the board that electronic score transfers were to begin January 1, 2008, however, only one score report has been received electronically to date. Ms. Crisler made a motion to draft a letter to NCBTMB concerning the problems associated with the testing and reporting process. The motion, seconded by Ms. Logsdon, carried unanimously.

New Business

Ms. Crisler made a motion to create a quarterly newsletter to be distributed electronically via email, and available on the board website. The motion, seconded by Ms. Bozarth, carried unanimously.

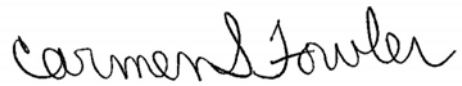
Travel and Per-Diem

Ms. Crisler made a motion to approve the Travel and Per-Diem for today's meeting. The motion, seconded by Ms. Bozarth, carried unanimously.

Ms. Crisler made a motion to adjourn the meeting. The motion, seconded by Ms. Bozarth, carried unanimously.

The meeting adjourned at 1:55 PM. The next scheduled meeting of the Kentucky Board of Licensure for Massage Therapy is scheduled for April 22, 2008 at 9:30 AM.

Approved by the Board,

A handwritten signature in cursive script that reads "Carmen S. Fowler". The signature is written in black ink and is positioned above a horizontal line.

Carmen S. Fowler, Board Chair